

## **Town Administrator's Report**

**July 22, 2014**

Among the areas and issues with which, we have dealt, and are dealing, since the last report are as following:

- **Intermittent Commercial Use of Town Dock** – in the face of an incident that occurred last week regarding a commercial excursion boat docking at the Town Dock – in the public area, research and discussion was undertaken to establish a policy, restrictions, requirements and fees. The Board will review an overview of questions and issues to consider and discuss from which a policy and procedure can be instituted. As noted, irrespective of any subsequent policy, every commercial entity that may potentially use the dock has been/will be notified that the Town MUST have on file at umbrella liability insurance policy –with the Town as a named insured – and a Hold Harmless Agreement PRIOR to the use of the dock.
- **Mattingly/Main Street Property** – met with Mr. Mattingly regarding the vacation of complaint and penalty and conveyance of property. Mr. Mattingly indicated that he intended to list property initially and sought to realize some monetary gain. TA prepared and M.M. signed a comprehensive document relinquishing all interest and ownership in the truck and trailer and transfer that interest and ownership to the Town – further information on process and procedure will be forthcoming.
- **Fire Dept** – working closely with the leadership of the LPVFD, the issues that were before the Dept were resolved effectively and compassionately – line drawn in the sand.
- **Harbor Maintenance Dredging** – worked with Corps to ensure information and documentation were submitted, accepted and integrated. We have succeeded in meeting deadlines for moving the project forward – the harbor has been surveyed and core samples taken --- next steps are RFB and letting of contract – dredging to take place in September – project to take 5-7 days.

- **Island Exchange** – publicized and posted temporary closure of Exchange for reorganization and relocation – worked with MRF Mgr regarding timeframe for transition to new site --- target is August 8 for re-opening.
- **Transient Docking Pier** – Harbor Committee met with JJR regarding new application, design and engineering detail and costs --- the HC recommendations to the Town Board are on this evening's agenda. Met with grant people from state of WI and US Fish and Wildlife Service regarding additions and amendments to application that would strengthen the grant applications – invaluable meeting – scheduling deadlines and activities accordingly.
- **Potentially Dangerous and/or Obstructive Tree Removal** – met with Town Foreman regarding the removal/cutting of trees along roadways that have the potential to fall and obstruct roadway and/or interrupt electrical service – many have now been marked and many more need to be removed prior to winter – the process is ongoing.
- **Citizen Complaints** – researched and investigated complaints that have been lodged against departments. Found that, by and large, the complaints have been unfounded or overstated. Each complainant has been contacted to inform of investigation and conclusions.
- **General Outreach and Community Communication** – we have continued to reach out to community members, businesses and leaders to discuss issues and seek information advice and advisement as to how we may improve services and administration and life on the Island.